

**Oakmeadow CE Primary School**  
Bayston Hill  
Shrewsbury Shropshire  
SY3 0NU  
Tel No: 01743 875020  
Email: [admin@oakmeadowprimary.co.uk](mailto:admin@oakmeadowprimary.co.uk)  
Website: [www.oakmeadowprimary.co.uk](http://www.oakmeadowprimary.co.uk)

2nd September 2021

Dear Parent/Carer

### **Notice about Parent Governor Election Arrangements / Request for Nominations**

An opportunity has arisen for the appointment of a new Parent Governors to serve on the Local Governing Body of Oakmeadow Primary School. This is an excellent opportunity for someone who would like to get more involved with the life of the school, and would support us greatly in continuing our journey towards establishing the best education for young people in Shrewsbury and surrounding areas. If you would like an informal discussion, or to visit to the school before completing the form, please do not hesitate to contact me. Full details about the role of Parent Governor can be found in the Governance Handbook on our website, together with the Governor Code of Conduct; please ensure you have read these two documents before putting forward a nomination. You will be required to attend New Governor Training, if you are successful.

The number of vacancies to be filled on this occasion is **TWO**.

If there are any parents/carers who are interested in this vacancy, I would be pleased to receive your nominations by completion of the Nomination and Statement form, and in accordance with the following notes, following the link below

[https://forms.office.com/Pages/ResponsePage.aspx?id=JrQkp8FnXkeoqbxzu3pJLr\\_MwJY0EE\\_NLitkokk6G\\_n5UQ1IyRkYzVUhlNTdDUVFONzJZQVBVOUxSRy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=JrQkp8FnXkeoqbxzu3pJLr_MwJY0EE_NLitkokk6G_n5UQ1IyRkYzVUhlNTdDUVFONzJZQVBVOUxSRy4u)

1. Only parents who have children registered at the school on 1<sup>st</sup> September 2021 are eligible to stand for election, or to make a nomination.
2. The other eligibility rules, which should be read carefully, are printed overleaf.
3. Candidates may nominate themselves.

Twitter: @oakmeadow

Nursery: @Ladybirdsoak



 **THE CHURCH OF ENGLAND**  
**OUTSTANDING 2016**

4. Candidates are entitled and encouraged to submit a brief personal statement of not more than 100 words (anything more than 100 words may give rise to complaints from other candidates, and therefore will not be accepted) giving autobiographical details and other such information and views as they see fit, except information indicating that they are endorsed or supported by any group or association.
5. Each parent may submit a nomination for each of the vacancies to be filled. Nominations and statements, where made, must be returned to me by end of the school day on **Wednesday 15th September 2021** at the latest. Any nominations received after this date cannot be included in the election.
6. The term of office of a Parent Governor is four years from the date of appointment. Parent Governors are not disqualified if their children leave the school before the end of this period.
7. The definition of a 'parent', in relation to any child or young person, includes any person who is not a parent but who has parental responsibility for, or cares for the child or young person.

Please complete the Qualifications and Disqualifications disclosure with your Nomination and Statement Form

<https://forms.office.com/Pages/ResponsePage.aspx?id=2s8TOK9SpUy44yMVeXcKukcMidJKB-hNgyyPBWr4ex1UREINSDhMODYyQkFBUzJROFNLQ1ZIQ1o5Vy4u>

If you have any questions, please do not hesitate to email me: [sarah.castle@oak.mmat.co.uk](mailto:sarah.castle@oak.mmat.co.uk)

Yours sincerely

Mrs S Castle  
Clerk to the Local Governing Body

Twitter: @oakmeadow

Nursery: @Ladybirdsoak



THE CHURCH OF ENGLAND  
**OUTSTANDING 2016**

## Who can become a Governor?

The Local Governing Body will:

- Local Governing Body Meetings are generally held every half term on Monday afternoon at 5pm. All meetings should last no more than 2 hours. Governors are also encouraged to visit school to learn more about the way the school works.

You can find more detailed information on the role of a governor in the Department for Education Governance Handbook:

<https://www.gov.uk/government/publications/governance-handbook>

**Twitter: @oakmeadow**

Nurserv: @Ladybirdsoak



 THE CHURCH OF ENGLAND  
**OUTSTANDING 2016**